

New Show Host Application Form

For Glass Ed Sanctioning Show

This application will be given every consideration, but its receipt does not imply that the applicant will be granted a show date. Each question should be answered in a complete and accurate manner as no action can be taken on this application until all questions have been answered.

Potential New Show Hosts: *must completely fill out the application in all areas.*

Returning Show Hosts: *may check the "no change" box for information that has not changed, but must fill out any information that may have been altered from the previous show year.*

PERSONAL INFORMATION

All New & Returning Show Hosts Must Complete This Section

Name: _____ Phone: _____
_____ Farm: _____ Email: _____

Requested Show Date: _____

New Show Host: Yes No

Returning Active Show Host: Yes No Hosting shows actively with GLASS-ED since: _____

Returning Inactive Show Host: Yes No Last year of show hosted with GLASS-ED: _____

Contact Address:

Street City State Zip

Show Address:

Street City State Zip

Do you own the show facility: Yes No

Do you lease the show facility: Yes No

Do you have active equine liability insurance: Yes

List Provider & Policy #:

 No

Have you ever been dismissed for misconduct by any show organization or been listed on the USEF Suspension

List: Yes No If yes, list the state, location, date, and disposition:

(NOTE: A dismissal for misconduct or suspension will not necessarily disqualify you from hosting a show.)

Are you an active member of any Dressage Organizations? Yes No If yes, please list: _____

Are you an active member of any other horse organizations? Yes No

SHOW HOSTING HISTORY

New Show Hosts Must Fill Out This Section Completely – Returning Show Hosts Skip To The Next Section

Please list the dates and locations of shows hosted, including schooling shows, in the past two years, or your most recent previous six shows hosted. If you have not previously hosted a show, please skip to the next page.

Discipline: _____ Location: _____ Dates: __/__/__ to __/__/__

Sanctioning Organization: _____ or Non-Sanctioned # of Competitors: _____

Discipline: _____ Location: _____ Dates: __/__/__ to __/__/__

Sanctioning Organization: _____ or Non-Sanctioned # of Competitors: _____

Discipline: _____ Location: _____ Dates: __/__/__ to __/__/__

Sanctioning Organization: _____ or Non-Sanctioned # of Competitors: _____

Did you run these shows personally? Yes No

Did you hire a show secretary to run the show? Yes No If yes, please list show #s: _____

Did you hire a show organizer to organize the show? Yes No If yes, please list show #s:

If you have not previously hosted a horse show of any discipline, please list any applicable qualifications that apply to show hosting or organizing experiences:

Potential new show hosts, please include four professional horse related references. At least two references must not be your boarders, students, or personnel affiliated with your barn.

Name: _____ Affiliation: _____ Phone #: _____

Name: _____ Affiliation: _____ Phone #: _____

Name: _____ Affiliation: _____ Phone #: _____

SHOW FACILITY

New Show Hosts Must Fill Out This Section Completely – Returning Show Hosts May Check The “No Change” Box If Applicable

Show Arenas:

Large Arena (20m x 60m) Total # of Arenas: _____ Footing: Grass Sand Other: _____

Small Arena (20m x 40m) Total # of Arenas: _____ Footing: Grass Sand Other: _____

Will you possibly be converting a large arena to a small arena for part of the competition? Yes No

Type of arena fencing and lettering to be used: _____

Do you plan to hold the competition in: One arena on one day Two (or more) arenas on one day

One arena over two days Other: _____

Show Arenas:

Large arena (20m x 60m) # of arenas _____ Footing: () Grass, () Sand, Other () _____ Level: Yes No

Small arena (20m x 40m) # of arenas _____ Footing: () Grass, () Sand, Other () _____ Level: Yes No

Warm Up Areas:

Size: _____ Footing: () Grass, () Sand, Other () _____ Level: Yes No

Size: _____ Footing: () Grass, () Sand, Other () _____ Level: Yes No

Lunging Area: Size _____ Footing: () Grass, () Sand, Other () _____ Level: Yes No

Arena Maintenance:

Describe equipment available for arena maintenance: _____

If necessary, will arenas (warm-up and competition) be dragged prior to the start of the show? Yes No

If necessary, will arenas (warm-up and competition) be watered prior to the start of the show? Yes No

Drinking water for horses: Yes No Approximate distance from trailer parking: _____

Wash racks or hosing area: Yes No Approximate distance from trailer parking: _____

Stabling: On Grounds: Total # of Stalls _____ Permanent _____ Temporary _____

Parking: No Change

Approximate size of parking area: _____ x _____ Terrain (hilly, grass, level, paved): _____

Is the facility capable of comfortably holding up to 20–30 trailers + additional spectator vehicles? Yes No

Camping: Will competitors be permitted to camp if RV hooks are not available? Yes No
Camping fee: _____

Restroom Facilities: Total # of Restrooms: _____ Permanent: _____ Port-A-Johns: _____

Show Office: Describe the show office, scoring, ribbons, and awards area: _____

Show Management:

Will you manage the show yourself? _____ or other _____

Will you score the rides yourself? _____ or other _____

Will you schedule the rides yourself? _____ or other _____

Volunteers: Will you be able to provide volunteers to assist at the show (scribes, runners, parking director, etc)?

Yes No

Approximate # of volunteers available: _____ Will some of the volunteers be under 18? Yes No

Vendors: Will vendors be permitted? Yes No

Concessions: Will concessions & food be provided: Yes No

Spectator Seating: Will spectators have seating provided or areas for seating available near the arenas?

Yes No

Please note USEF advises spectators should be at least 15 meters away from the show arenas.

Announcements/Sound System:

Will there be a PA system used to communicate? Yes No

Will there be a sound system for Musical Freestyles? Yes No

Any Additional Information About Your Facility:

GLASS-ED SHOW HOSTING ACKNOWLEDGEMENT

I certify that my answers to the foregoing questions are true without any omissions of any kind. I understand that if I have provided any false or misleading information that I may not be allowed to host a show. I authorize the organization to contact any company or individual it deems appropriate to investigate my background in horses, character, show hosting history, and qualifications. I give my full consent to their revealing any and all information they wish and waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

I agree that if I am granted a show date, I will abide by all the rules and regulations of the organization. I understand that the Continuation of being granted show dates may be altered at any time for rules misconduct and defamation of the organization. I further understand that no one on the board is authorized to enter into any specialized written agreements or verbal contracts without the express written consent of the organization President or Vice President. I also understand that my facility must meet the expectations of the Organization's show hosting guidelines and that I may need to make changes or improvements to host a show or continue hosting show in the future.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Application Received On: ___/___/___ **Approved On:** ___/___/___ **Not Approved:** ___/___/___